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## Bay Area Soccer League

### Minutes of Board Meeting, January 8, 2012

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Attendees: E.Winkel, M.Asher, R.Fry, M.Frank, S.Baumgardner, A.Wilson.

#### **Call to Order**

At 7pm Ryan opened the meeting and minutes of November 12, 2011 were approved. Ryan introduced Amy Bowman-Moore, the Exec. Director of Erie Metroparks. Ryan had previously met with Amy and Jay (grounds maintenance). The park can best meet our needs with open communication and Amy offers her grant writing skills service to us.

#### **Treasury Report, Mike**

Mike provided account information. He emphasized the importance of documentation as a non-profit organization. The board discussed and the following points were highlighted:

- 1) Three reports essential to clarity in finances are the year-end reports from the travel coordinator, referee coordinator, and tournament coordinator.
- 2) Using Quicken software can help code items for reports.
- 3) We will draft a Reimbursement Policy and vote upon this at the February meeting. This will outline which items need pre-approval from the board, how to approve emergency expenditures, record of the approvals in the minutes, and the price ceiling for such items.
- 4) A league credit card is recommended for large items. As individual leaders are receiving "points" on their credit cards, this gratuity is a red flag for non-profit status.
- 5) Invoices may be emailed to Mike and Mike can send checks to companies rather than making payment on cards.

#### **Travel Soccer, Shane**

Shane noted new emails: Shane will manage emails and attend meetings for boys travel soccer and Ryan will take emails and attend meetings for girls travel soccer.

Boys travel email: [btravel@bayareasoccerleague.com](mailto:btravel@bayareasoccerleague.com)

Girls travel email: [gtravel@bayareasoccerleague.com](mailto:gtravel@bayareasoccerleague.com)

#### **Tournament Report, none**

#### **Equipment Report, Eric**

Eric is working on drawings for kicking wall and will coordinate with the park. New pump was purchased. He reminded us that one key in the garage fits the locks on all of the goals.

### **Referee Report, none**

We discussed the following items for the new referee coordinator.

- 1) Check to see that refs are certified and provide certification training dates.
- 2) Provide a list of referees to treasury with cash expenditures to each individual noted.
- 3) Could purchase of a receipt book and envelopes and have refs turn in score cards as the mechanism to track these cash expenditures.
- 4) Referees are paid \$13/game.

### **Coaching Committee Report, Ryan**

A committee will be formed to include Ryan, Matt, Steve, and Shane and will report to the board. One goal is to make decisions such that the rec league is feeder to the travel program in a larger way than is currently. They will be discussing foot-skills training opportunities in more detail with tournament funds used for a training academy for travel players and local coaches provided this training for rec youth who chose to attend. A BASL state league could be a goal.

### **New Business**

*Field Upgrades are needed.* We currently donate \$1500 to the park per season and 10% of the tournament goes to park. In order to support additional upgrades, the board would like a comprehensive plan for field maintenance made available before a larger donation towards maintenance is made.

*British Challenger Camp* has been moved from June to July 9-13<sup>th</sup> in hopes that registration will be higher. BC has a history of providing more camps in July. MSA Camp will not be contracted this year and we will work on alternative training options noted above.

Pinnacle Sports invited Ryan to discuss the indoor sports arena opportunity.

*Schedules for Rec and Travel* were made by Les and posted on website.

*Note Date:* There is a LaCrosse Tournament June 18<sup>th</sup>-24<sup>th</sup> at the park.

*Vacationland Federal Credit Union* will be sponsoring the rec league this spring.

*Review Website* for changes.

*Concessions.* Gyro Cart may not be present anymore. We asked Ryan to contact him and ask him to come. We do not want any of the profits as we do not want to focus at this time on running our own concessions. We will have concessions if a volunteer coordinator becomes available. Currently, additional volunteers would be helpful for registration input and marketing.

Alyson is compiling a contact list for Board Members.

### **Meeting Adjourned**

Ryan adjourned the meeting at 8:45pm. ***NEXT MEETING IS SUNDAY, FEBRUARY 11<sup>th</sup> at COOKERS.***

Respectfully submitted, Alyson Wilson